

# Deed of appointment & retirement of trustees (voluntary)

You can use this Deed where one or more of your Trustees are retiring voluntarily and other Trustees are being appointed at the same time. You must retain at least two Trustees. You should not use this Deed if you have served a Notice of Removal on the retiring Trustees or you are not appointing new Trustees. Please contact Bright Grey for the appropriate Deed to use in these circumstances.

## Notes on completion

This Deed is provided strictly as a draft for the consideration of your legal advisers. Bright Grey cannot accept any responsibility for loss of any nature caused by the use, unchanged or otherwise, of this Deed. Any guidance given on completion of the Deed is given on the basis that having discussed the Deed with your legal advisers it is used unchanged.

If you make any changes, you should sign and date these before the Deed is completed. Please do not use correction fluid if changes are to be made. No changes can be made once the Deed has been completed. Please complete the Deed in block capitals.

All notes are for guidance only and do not form part of the Deed.

## Trust Deed

This Deed of Appointment and Retirement is made the  day of  in the year

### A Parties

1: The "Appointor" means Enter here the full name(s) and address(es) of the Settlor(s) of the Settlement.

Settlor 1
Name
Address

Settlor 2
Name
Address

2: The "Continuing Trustee(s)" means Enter here the full name(s) and address(es) of the Continuing Trustee(s) who are to continue as Trustee(s) of the Settlement, including where appropriate the Settlor.

Continuing Trustee 1
Name
Address

Continuing Trustee 2
Name
Address

3: The "New Trustee(s)" means Enter here the full name(s) and address(es) of those to be appointed as new Trustee(s) of the Settlement.

Continuing Trustee 3
Name
Address

Continuing Trustee 4
Name
Address

New Trustee 1
Name
Address

New Trustee 2
Name
Address

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## A Parties continued

4: The "Retiring Trustee(s)" means Enter here the full name(s) and address(es) of those who are to retire as Trustee(s) of the Settlement.

### Retiring Trustee 1

Name
Address

### Retiring Trustee 2

Name
Address

## B Recitals

1: Enter the date of the Settlement.

This Deed is supplemental to the Settlement ("the Settlement") dated

2:

The Continuing Trustee(s) and the Retiring Trustee(s) are the present Trustees of the Settlement.

3: Enter the plan number(s).

The Trustees hold plan(s) numbered  ("the Trust Fund") in accordance with the Trusts declared in the Settlement.

4:

The Appointor in exercise of the powers conferred upon him in the Settlement wishes to appoint the New Trustee(s) as Trustee(s) of the Settlement in place of the Retiring Trustee(s) to act jointly with the Continuing Trustee(s).

## C Operative provisions

1:

The Appointor hereby appoints the New Trustee(s) to be Trustee(s) of the Settlement to act jointly with the Continuing Trustee(s) for all the purposes of the Settlement.

2:

The New Trustee(s) hereby consent(s) to be Trustee(s) of the Settlement.

3:

The Continuing Trustee(s) and the Retiring Trustee(s) convey the Trust Fund to themselves and the New Trustee(s) to be held subject to the Trusts of the Settlement.

4:

The Retiring Trustee(s) hereby retire(s) as Trustee(s) of the Settlement.

5:

The Continuing Trustees and the New Trustee(s) acknowledge that the Retiring Trustee(s) has/have ceased to be Trustee(s) and discharge him/them from the Trusts of the Settlement.

6:

It is hereby certified that this Deed falls within Category A in the Schedule to the Stamp Duty (Exempt Instruments) Regulations 1987.

## D Signatures

Signed as a Deed by the parties hereto in the presence of the witnesses undersigned on the day and year first above written.

Please ensure that all signatures are witnessed by an independent person. The same person may witness all signatures.

### Appointor 1

Name
Signature

### Witness

Name
Signature
Address

### Appointor 2

Name
Signature

### Witness

Name
Signature
Address

# Deed of appointment & retirement of trustees (voluntary)

## D Signatures *continued*

### **New Trustee 1**

Name

Signature

#### **Witness**

Name

Signature

Address

### **New Trustee 2**

Name

Signature

#### **Witness**

Name

Signature

Address

### **Continuing Trustee 1**

Name

Signature

#### **Witness**

Name

Signature

Address

### **Continuing Trustee 2**

Name

Signature

#### **Witness**

Name

Signature

Address

### **Continuing Trustee 3**

Name

Signature

#### **Witness**

Name

Signature

Address

### **Continuing Trustee 4**

Name

Signature

#### **Witness**

Name

Signature

Address

# Deed of appointment & retirement of trustees (voluntary)

## D Signatures *continued*

<i>Retiring Trustee 1</i>
Name
Signature
<i>Witness</i>
Name
Signature
Address

<i>Retiring Trustee 2</i>
Name
Signature
<i>Witness</i>
Name
Signature
Address

# Verification of identity

I/We

<i>New Trustee 1</i>	<i>New Trustee 2</i>
<input type="text" value="Name"/>	<input type="text" value="Name"/>
<input type="text" value="Address"/>	<input type="text" value="Address"/>
<input type="text" value="Date of birth"/>	<input type="text" value="Date of birth"/>

agree to Bright Grey carrying out an identity authentication search to verify my/our identity.

I/We understand

- this involves checking the details I/we supply against those held on any databases which may be accessed by the reputable third party company which carries out our checks. This includes information from the Electoral Register and fraud prevention agencies.
- Bright Grey will use scoring methods to verify my/our identity.
- a record of this search will be kept and may be used to help other companies to help verify my/our identity.
- Bright Grey may also pass information to financial and other organisations involved in money laundering and fraud prevention to protect themselves and their customers from theft and fraud.
- if I/we give Bright Grey false or inaccurate information and Bright Grey suspects fraud, Bright Grey will record this and share this information with other organisations.

<i>New Trustee 1</i>	<i>New Trustee 2</i>
<input type="text" value="Signature"/>	<input type="text" value="Signature"/>